

Welcome!

Our goal is to help make your stay at Rockhaven pleasant and your event a success. Please review the following information and reservation agreement. If you have any questions please contact Rockhaven Director Scott Thrasher at 406-586-9194 Ext. 267 to make any necessary changes or arrangements. Once you are satisfied with the rental agreement and have reviewed our policies please complete the final page CONTRACT and return with

## Rockhaven Mission Statement

Rockhaven supports the ministry and mission of First Presbyterian Church of Bozeman by provides a welcoming outdoor experience for the church family and the wider community. We do this by nurturing spiritual growth and renewal, building relationships, encountering God, realizing Christ's presence, and witnessing the transforming power of the Holy Spirit.

## Lodging and Facility Use:

Standard Rental Rate \$25 per person per night/day (Minimum 12 people or \$300)  
Day Use only \$15 per person (Minimum 20 people or \$300)

Winter Rental Rate \$35 per person per night/day (11/1 – 3/31) (Min12 ppl or \$420)  
\$100 per snow plowing as needed - Please contact Scott Thrasher to discuss or arrange for snow plowing.

Deposit: Non-Refundable Holding Deposit of \$300 Seasonal or \$420 Off Season

## Programming:

High Ropes Challenge Course	\$25 per person
Low Ropes Challenge and Initiatives Course	\$15 per person
High and Low Combined	\$35 per person
Rock Climbing Tower	\$15 per person
Group Game Leader	\$25 hour
Storyteller / Campfire with Scott	\$25 (Typically 1-2 hours long)
String Games and Figures with Scott	\$25 (Each person receives a string)
Teamwork and Teampay Facilitator	\$25 hour / onsite or off, inside or out
Dutch Oven Meal	\$10 per person

Rockhaven can provide program staff for your event or retreat; to lead games, campfires, nature hikes, storytelling, arts and crafts and team building activities. Please inquire if you are interested in discussing how we can help make your retreat a success.

## Rules and Safety at Rockhaven

Whether you are a newcomer to Rockhaven or a veteran camper, all guests must make safety their first and highest priority. Camping at Rockhaven might involve use of fire circles, hiking, exploring near the creek or river, climbing, playing and mess making around various plants, insects and animal life that might not be found in urban areas. Guests are responsible for their own insurance, and by signing the reservation contract waive all rights of action against Rockhaven Camp and Retreat Center and First Presbyterian Church. Please review these safety rules and guidelines.

- Do not remove plants, flowers, trees, art projects or animals from the Rockhaven grounds.
- Do not litter the grounds. We appreciate everyone keeping Rockhaven clean.
- Children and youth groups must have adequate supervision.
- **Fires:** Wood is provided for use and can be found in the wood shed behind the dining hall. Please do not gather your own firewood for fires at Rockhaven, sticks and logs around the camp are for playing and creating not burning. All fire preparation must be conducted and supervised at all times by adults. Only build campfires in one of the two designated fire rings and don't build a fire larger than you can control. **Rockhaven may observe any fire restrictions that might be placed by the Gallatin National Forest.**
- **River and Creek:** The Gallatin River and a small creek both cross the Rockhaven property. The creek can be safely waded and played in however; the Gallatin River is best left for the fish. The current is swift and the rocks can be a wading or swimming hazard. Fishing is of course permitted in the Gallatin River with proper Montana Fishing License.
- **Vehicles:** All user groups must have a vehicle available at Rockhaven in the event of emergencies. If your group is arriving by bus, please have an accompanying vehicle on the grounds. Vehicles are only permitted on gravel road, driveway and parking area. Please do not drive vehicles on grass areas.
- **The Zip Line at Rockhaven**  
The zip line canopy tour at Rockhaven is operated by Montana Whitewater and may be booked by calling 800.799.4465.
- **DO NOT** climb on or around any of the adventure courses at Rockhaven. This includes the Zip Line towers, bridges and poles, the high ropes course, the climbing tower or the low ropes initiative course. If you are interested in booking one of these events please contact the Director for pricing and availability.
- **Alcohol and Smoking:** Rockhaven Camp and Retreat Center is a smoke-free, drug-free and alcohol-free facility. Smoking is discouraged and only allowed at the camp entrance outside our fence line. Alcohol is prohibited on Rockhaven property.

**“Take nothing but pictures; leave nothing but footprints.”**

## In case of an emergency:

- Telephone is located in dining hall: **Site number is 406-763-4212**
- **Dial 911**
- **Give the following information:**
  - Location: **Rockhaven Camp**
  - Address: **66850 Gallatin Road - Gallatin Gateway, MT 59730**
  - Site Telephone: **406.763.4212**
  - First Presbyterian Church: **406.586.9194**
  - Rockhaven Camp Director Scott Thrasher – **406-600-1891 Cell Phone**
- Have someone at the main entrance to meet and direct them to the site of the emergency.
- Contact FPC or the Rockhaven Host of the situation.

**If you have questions, concerns or have special needs/request during your visit to Rockhaven please contact Scott Thrasher at 406.600.1891.**

## Directions to Rockhaven:

Rockhaven is located half way between Bozeman and Big Sky, Montana on **US Hwy 191 at milepost 67**

## Rockhaven Check In and Check Out Procedure:

Unless prior arrangements have been made all groups will be greeted and given a brief orientation upon arrival by either the Rockhaven Director Scott Thrasher or a designated Host.

Check in and Check out times should be agreed upon when reserving your retreat.

Rockhaven is a non-profit outdoor ministry of First Presbyterian Church of Bozeman, MT. We only employ one year round to keep costs and prices at a minimum. We appreciate your assistance in leaving our facilities as you found them (or as close as possible). Thank you.

## Clean Up Procedures:

Remember to bring this form with you and check to see that the following clean-up procedures are completed before checking out.

- All food and food containers have been removed from all rooms and placed in dumpster. (Remember, this is bear country.)
- All food and food containers have been removed from refrigerators and either taken with you or disposed of properly.
- All lights have been turned **Off, included outdoor lights.**
- All windows and doors are **closed and locked.**
- **Sweep** and mop floors if needed
- Put all garbage in bags and place in dumpster
- Wipe down all sinks and counters, showers, toilets
- Wipe down stovetop and ovens
- Flush Toilets and make sure they are not running.

- Heat on in winter (October-March)
- Heat off in summer (April-September)

Rockhaven is a natural environment. We understand that due to weather or other circumstances it may not be possible to leave the facility exactly as you found it. Please do your best to be good stewards of the property and if necessary consult with the Director or host.

**Notice:**

Leaving the facility in conditions that require extraordinary measures to either clean or repair will result in an additional charge of either \$100 or the cost of repairs needed to return the facility to its original condition.

Thank you for choosing Rockhaven and we look forward to being of service to you in the future!